

Arrayed Customer Setup

Cloud Integration

This integration requires that you create a user in the Arrayed portal with “portal admin” enabled and “reporting” permissions using our specified email address.

Setup Instructions

1. Click Employees on the right navigation menu.
2. Click View Employees in the sub-menu of Employees.
3. Add a new employee with portal admin privileges of “REPORTING” to the profile.
4. Create the user with this email address: `btverify@gmail.com`
5. Enable Portal Admin check box and save the user.

The screenshot shows the Arrayed portal interface at the URL `portal.arrayed.com/#viewEmployees`. The left navigation menu is visible, with the 'Employees' section expanded and 'View Employees' highlighted with an orange circle. The main content area displays a table of employees and a detailed profile for a user named 'BarTrack Verify'.

Name	Roles	Admin	Super Admin	Registered Email
[Redacted]	MANAGER BARTENDER	✓		alana@nodabrewing.com
[Redacted]	BARBACK BARTENDER			
[Redacted]	TRAINING YOGA BARBACK BARTENDER			
[Redacted]	BARTENDER BARBACK			
BarTrack Verify		✓		btverify@gmail.com

Employee Name: **BarTrack Verify** | Clock-in Code: [Redacted] | Employee: | Portal Admin: | Super Admin:

Optional Payroll ID: [Redacted] | Contact support@arrayed.com to modify disabled access levels.

Portal Permissions: REPORTING (selected) | [Permission List Here](#)

Labor Roles: + [Redacted]

Save

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